



Timesheet

Employee Name. _____

Client Name. _____ Address. _____

DAY	DATE	START	BREAK	FINISH	SHIFT TYPE	TOTAL HOURS	CLIENT'S SIGNATURE
MON							
TUE							
WED							
THUR							
FRI							
SAT							
SUN							
WEEKLY TOTAL HOURS							

CLIENTS DECLARATION: I declare that the above named worker has worked the total hours shown and that all work was completed satisfactorily. I therefore authorise you to issue an invoice for the total hours worked at the agreed rate.

Staff Signature. _____ Print Name. _____ Date. _____

Email: info@christoolas.co.uk

Web: www.christoolas.co.uk

Please make sure you hand in the timesheet on time so that we can pay you on time.



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